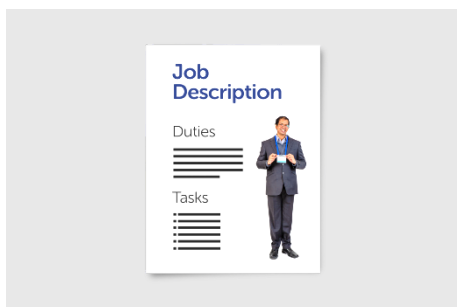


Position description

Family and Supporters Advisory Group Member

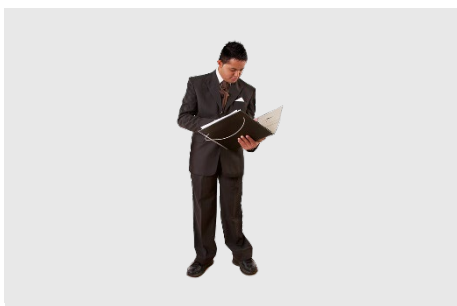


This is a **position description** for Family and Supporter Advisory Group members.



A position description tells you about:

- the kind of work you will do
- who can apply
- how to apply.



Background information

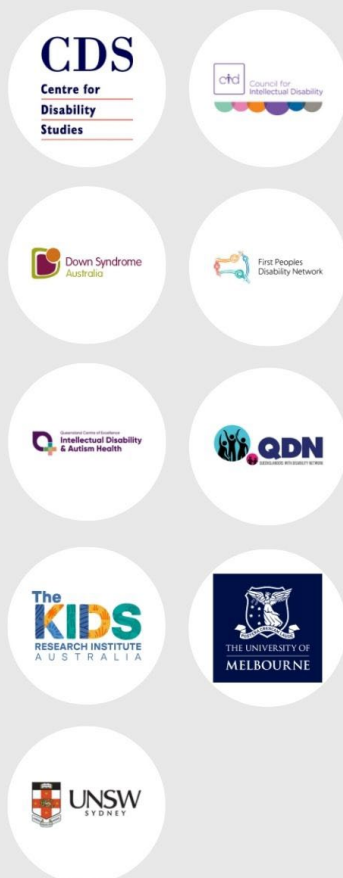


The **National Centre of Excellence in Intellectual Disability Health** started in 2023.

We call it **the Centre** for short.



The Australian Government Department of Health, Disability and Ageing gives the Centre money for its work.



The Centre is made up of 9 organisations who work together to improve health care for people with intellectual disability.

We call this a **consortium**.

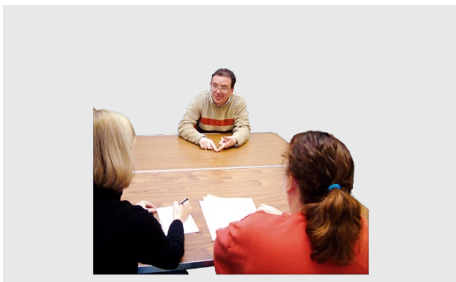
What will the Family and Supporters Advisory Group do?



Group members will work with the Centre to:



- Provide advice to the 'Resources for people with intellectual disability, families and supporters' project.



- Help work out what new health resources need to be made.



- Help make sure the resources get to the people and organisations that need them.

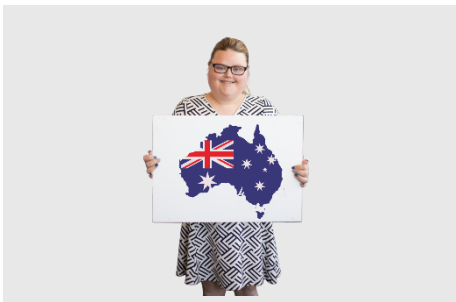


- Give feedback on resources.

Who will be in the Family and Supporters Advisory Group?



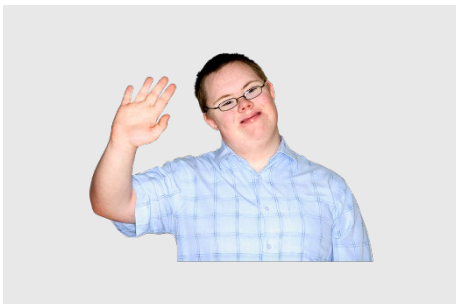
To be part of the Family and Supporters Advisory Group you must:



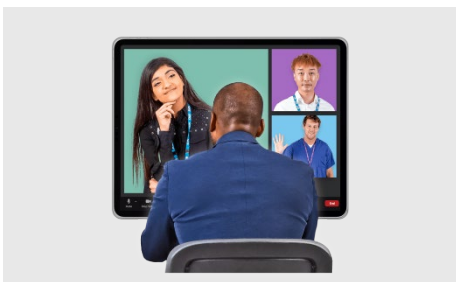
- live in Australia



- be 18 years or older



- be a family member or supporter or a person with intellectual disability



- be able to join online meetings once every 2 months.



We want lots of different people in the group.
This includes people who support people
who:



- are First Nations peoples



- come from different cultures



- live far away from big cities



- have complex support needs

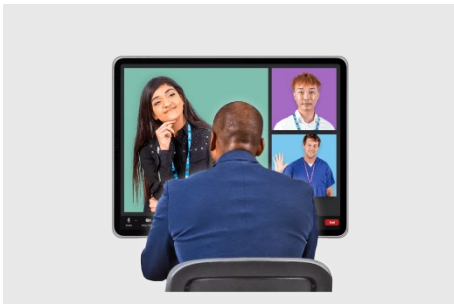


- use alternative communication.

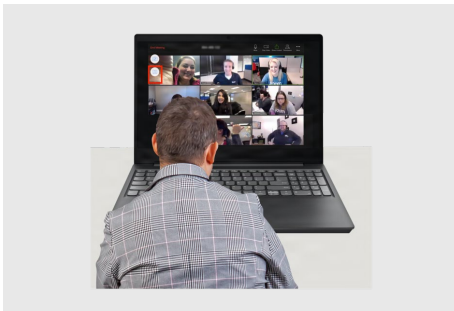
How will the Family and Supporters Advisory Group work?



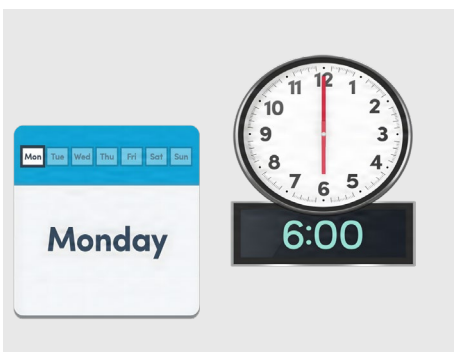
The Family and Supporters Advisory Group will be working together from November 2026.



The group will meet online.



They will meet once every 2 months from February 2027.



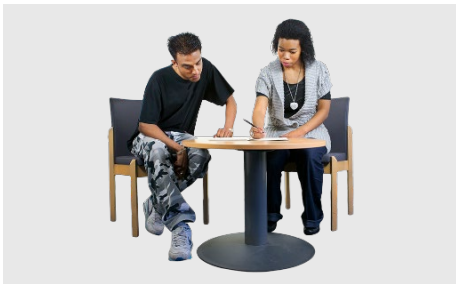
The meetings will be on Mondays from 6pm **Eastern time** for 2 hours.

Eastern time is what time it is in NSW, Victoria, Queensland, Tasmania and ACT.

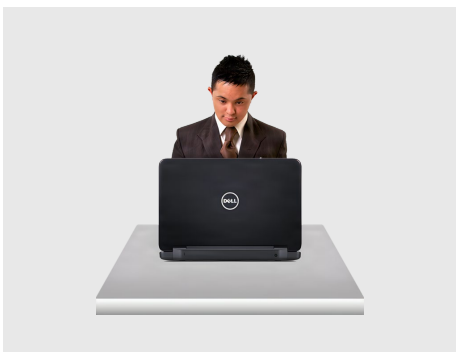
Support and Access



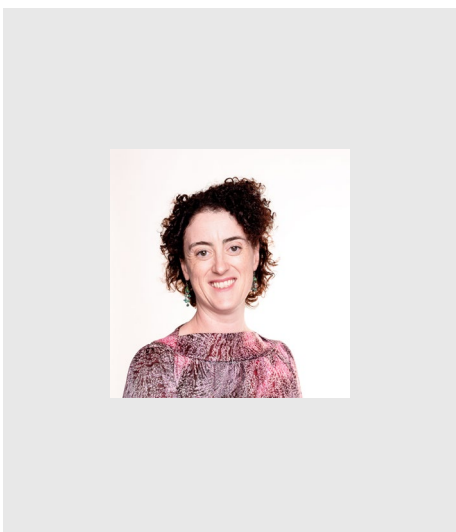
If you need support to be in the group you need to have your own Support Person.



If you need a Support Person but do not have one, please contact us. We may be able to help find one.



If you don't have access to a computer to come to meetings, please contact us.



If you have any other access requirements, please contact us.

You can contact us by emailing Alison Richardson.

There are more details about this on the last page of this document.

Do I get paid



Members of the group will be volunteers.



We will pay you an **honorary** of \$200.



An **honorary** means you get paid for each meeting but you are not an employee.



It is also for any preparation work for the meeting.

How to apply



You will need to fill in the Expression of Interest form.



When you press 'submit' at the end of the form it will be sent to Alison Richardson.



Alison will be coordinating the group.

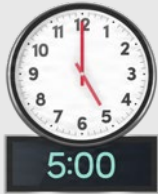


If you need another way of applying, please contact Alison.

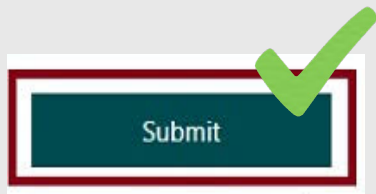


We want you to put in your best application.
We can support you if you need it.

Applications close



Applications close at
5pm on Thursday October 29, 2026



You must finish and submit the Expression of Interest on this date or before this date.

If you have questions or need support



Contact Alison at Down Syndrome Australia if you need support to apply or have questions.

Down Syndrome Australia is part of the Centre.



Call or text 0438 926 035

Email:

alison.richardson@downsyndrome.org.au

You can also use the National Relay Service.